



CADDO TRAIL RIDERS ASSOCIATION

CTRA

June, 2014

Charter

To be "Dedicated to the Acquisition and Preservation of Trails, Good
Horsemanship, and Equine Legislation."

Club Bylaws

CADDO TRAIL RIDERS

906 CR 2770

Honey Grove, Texas 75446

"BYLAWS"

Revised June 2014

ARTICLE I: Name

The name of this club shall be **Caddo Trail Riders Association (CTRA)**

ARTICLE II: Purpose

The purposes of this club as organized are:

1. To be "Dedicated to the Acquisition and Preservation of Trails, Good Horsemanship, and Equine Legislation."
2. To explore, maintain, preserve, construct trails, construct camps, and enjoy, with our fellow club members, the Caddo National Grasslands located in Fannin County Texas.
3. To be readily available, when called upon, to help in emergencies where our equine and personnel are needed.

This club shall operate without profit, shall be nonpartisan and nonsectarian.

ARTICLE III: Membership

Section 1: Voting Members

Persons seeking membership in this club, as regular voting members, must meet the following requirements:

1. Must be a club member in good standing.
2. Be at least 18 years of age.
3. Participate in club functions as follows:
 - Attend at least one club general meeting a year.

The above requirements must be met within a one-year period.

Section 2: Associate Members

By nomination of the Board of Directors and by majority vote of the membership, any suitable person or business may be elected to Associate Membership in the club, shall not pay dues, shall not be entitled to vote, and shall not be entitled to hold any office of the club.

Section 3: Charter Members

Those members listed herein are Charter Members of the CTRA and have been continuously since this club's inception. Their membership is permanent and cannot be revoked. They shall be entitled to vote and hold office in the club so long as their membership dues are paid and they are otherwise in good standing.

- Max Covington

Section 4: Dues

The yearly dues of each member shall be set by the club, and payable at the May regular meeting or such date as designated by the Board of Directors. Dues must be paid within 30 days of the due date. Members not paying dues by the end of 60 days will be dropped from the mailing list. Members not paying

dues by the end of 90 days will be drop from the roster and can only be reinstated by making a written or personal request to the BOD and paying a \$5.00 late fee along with regular dues. Dues for new members are due the day they join the club and are payable within 30 days of that date. Dues shall be \$15.00 a year for Individuals and \$20.00 a year for family members living in the same household.

ARTICLE IV: Meetings

Section 1: Monthly Meetings

Monthly meetings of the association shall be held at such time and place as selected by the Board of Directors. Changes to the time and place of the monthly meeting shall not be made unless notice is given to the general members not less than one month before such action is taken.

Section 2: Annual Meeting

The ANNUAL Meeting shall be the May meeting of each year. Notice of every ANNUAL Meeting of the club shall be mailed by the Secretary to every member of the club at least 10 days before the date of such meeting. The club newsletter may serve as notification.

At the ANNUAL Meeting, the order of Business shall be:

1. Minutes of the previous meeting.
2. Reports of Officers and Board of Directors.
3. Accomplishments of the past year and progress reports.
4. Announcements of results of the Annual election.
5. Vote on proposed bylaws changes.

Section 3: Special Meetings

A special meeting of the club may be called by the Board of Directors, or whenever one-third of the voting members of the club make a written request to

the President for the same, specifying the object of the meeting. Not less than five days written notice of such special meeting shall be given to the members.

Section 4: Conduct of Meetings

All meetings shall be conducted according to parliamentary laws. Open discussion from the floor on all measures shall be permitted and encouraged.

Section 5: Board Meetings

The Board of directors shall meet at the direction of the association as necessary, or when three or more Directors shall call for such meeting.

ARTICLE V: Voting and Quorums

Section 1: Definition of Voting Member

Voting members are defined as having met the requirements of Article III Section 1 and are identified on a membership application as applicant or spouse of applicant.

Section 2: Who May Vote

Only voting members may cast votes for election of officers, changes to bylaws, and formal motions made at general meetings.

Section 3: Quorums

1. For the purpose of voting at general meetings all voting members present shall constitute a quorum.
2. At a meeting of the Board of Directors, a majority of the total members of the Board shall constitute a quorum and a majority vote of the Directors present at any meeting shall prevail.

ARTICLE VI: Officers and Elections

The President, Vice-President, Secretary, Treasurer shall be elected by vote of the club members at the May general meeting with no term limits and for a period of 2 Years. Club officers are elected by voting in person at the May general meeting.

In the event of a vacancy in any office except the President, the Board of Directors shall appoint a member in good standing to fill the unexpired term until the next general election. The management of the club shall be vested in the President, Vice President, Secretary, and Treasurer, which shall constitute the Board of Directors.

ARTICLE VII: Duties of Officers

Section 1: Board of Directors

The Board of Directors shall have the power to manage all affairs of the club on any and all questions relating in any manner whatsoever to the club, and to make all contracts necessary for the proper transaction of all business. The regular membership shall have final control and direction over the affairs of the club, and may by motion, veto the decisions and actions of the Board.

It shall be the duty of the said Board of Directors to prescribe and publish rules regulating the use and occupancy of the rooms of the club, and the care and protection of its property.

Any officer or member of the Board of Directors who shall absent himself/herself from three consecutive meetings of such Board, unless he/she shall offer at the next meeting an excuse for his/her absence which is satisfactory to the Board of Directors, shall be deemed to have resigned as a member of said Board, and cease to be a member of the Board of Directors.

The Board of Directors shall have the following specific powers:

1. To appoint Delegates to the different Associations of which this club may be a member of for the purpose of conferring with any Association or club with respect to any matter in which this club may be concerned.
2. To make rules for the conduct of the members of the club and for their use of the club property.
3. To suspend or expel a member for any conduct in violation of rules or behavior improper or prejudicial to the interests of the club.
4. To call special meetings of the club to consider special subjects.
5. To prescribe additional duties for any officers, in addition to those herein set forth.

Section 2: President

The President shall preside at meetings of the club and Board of Directors and enforce all laws and regulations of the club. He/she shall perform such other duties as shall be imposed upon him/her by resolution of the Board of Directors. The President shall, with the Secretary, sign all written contracts and written obligations of the club. The President shall have the power to appoint committees whenever it becomes necessary. The President shall appoint a Sergeant-at-Arms at the beginning of each meeting (unless the club chooses to and elects a Sergeant-at-Arms board member).

Section 3: Vice-President

In the event of the death or disability of the President, the Vice-President shall assume the duties of the President for the remainder of his/her term and the Board of Directors shall appoint a member of the club to fill the Office of the Vice-President until the next general election.

Section 4: Secretary

The Secretary shall keep minutes and other official reports of the club. The Secretary shall keep records, books, documents and papers relating to the club in such place as shall be designated by the Board of Directors. The Secretary shall perform such other duties as may be assigned by the Board of Directors.

Section 5: Treasurer

The Treasurer shall keep account of all monies received by him/her and deposit same in the name of the club in such bank as designated by the Board of Directors. He/She shall not pay out any money of the club except in such manner and for such purpose as shall be authorized by motion or resolution of the Board of Directors. At each monthly meeting of the membership he/she shall make a statement of the financial condition of the club, and the membership shall, by motion, approve said report, and at the ANNUAL Meeting of the club, he/she shall submit a detailed report of the financial condition of the club, by accountants or a finance committee designated by the Board of directors. The Treasurer is authorized to up to \$100.00 a month in normal club bills without the approval of the Board.

ARTICLE VIII: Member Suspension

Any member who shall conduct themselves in an irresponsible manner that, in the opinion of the Board of Directors, is not in the best interests of the club or when such actions brings discredit upon the club, shall be subject to suspension at the discretion of the Board of Directors.

ARTICLE IX: Amendments

Amendments to these by-laws may be made at the ANNUAL Meeting or at a meeting called for the purpose by a two-thirds vote of all members present, provided written notice of the proposed amendments shall be submitted to the Board of Directors and provided further, that notice of the proposed amendments shall be given to all members by the Secretary. An announcement published in the club newsletter shall be considered sufficient notice of proposed amendments.

The Board of Directors may delegate the responsibility of receiving bylaws proposals to a Bylaws Chairperson appointed by the President. The Bylaws

Chairperson shall receive and screen bylaws proposals for proper wording, spelling, punctuation, etc. but shall make no judgment as to the context or validity of a proposal. The Bylaws Chairperson shall compile all proposals and submit it to the voting members no later than two (2) weeks prior to the Annual Meeting.

ARTICLE X: Standing Committees and Representatives

- Camp Manager
- Trail 1 Manager
- Trail 2 Manager
- Trail 3 Manager
- New Trails Manager
- Chamber of Commerce and Public Relations Liaison.

The President shall appoint the above committee' s Chairperson no later than the first meeting, after installation. The appointed Chairperson shall appoint the rest of his/her committee no later than the first meeting following his/her appointment.

President;

Date: _____

Secretary;

Date: _____